



VALLEY INITIATIVE for DEVELOPMENT and ADVANCEMENT

**PLEASE BRING ORIGINALS OF THE FOLLOWING DOCUMENTS
(If documents are missing you will be rescheduled for next available session):**

- _____ A. Identification (Texas I.D. or Driver’s License with **current address**)
- _____ B. Birth Certificate or U.S. Residency documents
- _____ C. Social Security Card
- _____ D. Proof of Selective Service Registration card/Record Search printout (Males 18-25) (www.sss.gov)
- _____ E. Turn in **ALL OF THE FOLLOWING** for proof of income:
 - a. **Current** Food Stamps/TANF printout (lists benefit history with active clients & amount)
 - b. If you are unemployed and have family responsibilities (children or relatives you care for) you must register with TWC and bring a TWC work history printout. You can get this by going to www.workintexas.com .
 - c. Underemployed: If you are working and earn \$8.50/hour or less and have family responsibilities (children or relatives you care for) ---You must bring recent check stubs w/wage visible.
 - d. Low income: If a, b, or c don’t apply to you, you may qualify under low income.
 - Bring check stubs or documentation for the past six months as of date of application of **all** household members employed or receiving benefits such as Social Security, Veteran’s, Workman’s Comp or Disability. You can download an income verification form [here](#) if check stubs are not available.
 - Self-Employed Income (Net) for past six months
 - Other income

****If you are between the ages of 18-24 years old employed or unemployed, and are single without children, you must bring the household income for ALL household members for the past six months.** If check stubs are not available, you can download an income verification form [here](#) .
- _____ F. Proof of residence – a current electric, water or gas bill with name and address. **If a utility bill is not under your name, a written statement from your landlord or homeowner is required, in addition to the utility bill.** (No phone bills are accepted).
- _____ G. Divorce decree or Notarized letter (if separated from spouse)
- _____ H. Proof of child support (Attorney General)
- _____ I. A copy of your GED or high school diploma is required. You can also bring your high school transcript.
- _____ J. THEA/ACCUPLACER/COMPASS scores (if you have ever taken a college entrance exam)
- _____ K. College transcript (if you have ever attended college)
- _____ L. If you are enrolled in college: **Bring your degree plan filled out and signed by an academic advisor**
- _____ M. If you are enrolled in college: **Bring your original college transcript**
- _____ N. Nursing and Allied Health Program applicants: **Bring your acceptance letter**
- _____ O. If registered in college: **Bring your statement of account/registration statement/bill**
- _____ P. Detailed Class Schedule of semester (obtain online)
- _____ Q. Financial Aid Award Letter or Denial Notice for **current year**
- _____ R. Voter’s Registration Card/Printout (www.sos.state.tx.us)

If you are interested in the CDL program, you MUST do the following: (you will be asked to reschedule if you do not have these items.

- You must meet with Cynthia Acosta at STC, 3700 W. Military Hwy, McAllen, TX. Her phone number is 872-2726. She will give you a CDL clearance form that will be needed from you at your placement session
- You must bring a NEW HIRE letter from an employer, on their company letterhead, stating that you will have a job with them once you complete the training program
- **You must still bring the documents listed above to your placement session**

